

REGULAR MEETING OF THE BOARD OF DIRECTORS  
March 18, 2026 at 1:00 pm NBWA Conference Room & Zoom

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The meeting was called to order at 01:00 pm by Vice-Chairman Morgan with a roll call and a confirmation of quorum.

Director Sims, Director Wilson, and Director Hua were present. Chairman Mumey was excused.

Anonymous guest "Michael" was present on Zoom.

Also present in the conference room were Manager Bruce Halverson, and Executive Assistant Keri Scott.

### **MINUTES**

Director Sims made a motion to approve the minutes of the February 18, 2026, Regular Meeting. The motion was seconded by Director Hua and passed unanimously.

### **FINANCIAL REPORT**

Director Wilson made a motion to approve the financial report for the month ending February 28, 2026. The motion was seconded by Director Hua and passed unanimously.

### **UNFINISHED BUSINESS**

none

### **NEW BUSINESS**

#### **Personnel Committee Report**

Director Hua made a motion to approve the Personnel Committee recommendations to increase the Pay Range Table by 3.0%, and keep the Manager at Range 15, Step 6. The motion was seconded by Director Wilson

and passed with Directors Wilson, Hua, and Morgan; voting in favor and Director Sims recusing himself from the vote.

Administration staff will obtain cost estimates from the Agency's health insurance provider, SDIS; review legal compliance requirements, and create a cost projection worksheet to present to the Board at the April meeting for the Retiree Bridge Health Insurance Resolution Draft.

### **MANAGER'S REPORT**

**2012 Vaccon Sale:** We sold the 2012 Vaccon off the Surplus List. Advanced Excavation purchased it for \$100,000.00 It was a fair deal and they were told our history with it. They came to the plant on the 6<sup>th</sup> and went through training with Tony and Dave. I've been told they are already using it on the Classic Street Water Project and so far, so good.

**Wheeler Emergency Septic System:** All the hoops have been jumped; all the fees have been paid, and permits completed. Wheeler has contacted John Longfellow to install the emergency septic system at Wheeler Upper Park. It should be done this Spring. Two down and just one to go!

**880 Greenridge Update:** We received a letter from SDIS and they will represent us in the Greenridge situation. We received a summons that the current owners of the house are suing us for the flooding of their property. The amount they are suing for is \$770,998.00. This is a terrible situation but the claim that NBWA caused the

damage is flawed. It was a project that the previous owners were involved with. They applied to change the sewer connection from the mainline in Greenridge (using a pump) to the mainline in Hemlock (using gravity). We inspected the new line to Hemlock when it was installed and informed them that they would need to contact the agency when their lateral to Greenridge was capped so we could put all of that project information in the property file. We were never contacted. In the claim, there is mention of a root wad in the Greenridge line that plugged the line but, if that were the case, the house lateral above 880 Greenridge should have been affected and no problems were ever reported. The line cleaning reports for the Greenridge line that they should have been disconnected from, and for the Hemlock line that their active connection is on, had no mentions of roots going back several years of routine maintenance to the mainlines. Had the Greenridge lateral been properly capped as the application for relocating their sewer lateral stated it would, the flooding would not have happened. We will wait to hear any updates from SDIS and will share information as we receive it.


**OSHA Inspection:** No fines, no findings.

**BOARD COMMENTS**


The next Regular Board of Director's meeting is April 15<sup>th</sup> at 1:00 pm.

**PUBLIC COMMENTS**

There being no further business, Vice-Chairman Morgan adjourned the meeting at 1:30 pm.



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Mike Sims, Director



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Bruce Halverson, Manager